

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING AGENDA
Regular Meeting - March 14, 2022 at 7:30 p.m.
Clinton Township Middle School Auditorium**



CALL TO ORDER: _____ called the meeting to order at _____ p.m.

PUBLICATION OF NOTICE:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on January 6, 2022.

- a. Notice was sent to two newspapers designated by the Board: Express Times and Hunterdon Review.
- b. Notice was posted on the District Website, the main bulletin board in the Administration Offices and in each Clinton Township School.
- c. Notice was sent to the municipal clerk of Clinton Township.
- d. Please note that this meeting will be streamed.

PUBLIC COMMENT PROCESS:

During the public comment portions of the meeting, any member of the public who is participating virtually that wishes to comment may press the “raise hand” icon on Zoom video. This can be found by clicking the Participants button at the bottom of the Zoom window, then the Blue Hand at the bottom of the Participant window. Until recognized, the members of the public will be kept muted.

ROLL CALL:

Board Member	Present	Absent	Time of arrival after meeting called to order:
Dr. Michael Blumenfeld			
Ms. Stacie-Ann Creighton			
Ms. Catherine Mary Emery			
Mr. Scott Hornick			
Ms. Jennifer Kaltenbach			
Ms. Alyssa Oliver			
Mr. Daniel Rosa			
Dr. Catherine Riihimaki			
Ms. Lana Brennan			

PLEDGE OF ALLEGIANCE: _____ led the Board in the Pledge of Allegiance.

Action Item 22-BA-030

Motion to approve Michele LaFevre as the acting Board Secretary for the March 14, 2022 board meeting.

Board of Education Roll Call Vote on Action Item 22-BA-030

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion									
Aye									
Nay									
Abstain									
Absent									

EXECUTIVE SESSION:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend, and

WHEREAS, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.

WHEREAS, the nature of the matter(s) to be discussed, reviewed, or heard before the Board, detailed as specifically as possible without undermining the need for confidentiality pursuant to N.J.S.A. 18A:37-13.2 et. seq., shall include a residency investigation appeal.

WHEREAS, the length of the executive session is expected to be approximately 15 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken.

NOW, THEREFORE, BE IT RESOLVED, that the Clinton Township Board of Education will go into Executive Session for the above stated reasons;

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the subject will be made public at such time as the reason for confidentiality no longer exists.

ADJOURN TO EXECUTIVE SESSION:

Motion to approve the above executive session resolution for the board adjourning to closed session to discuss a residency investigation appeal, wherein the length of time for the

executive session is expected to be approximately 15 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken.

Action 22-AJ-048

Motion made by _____, seconded by _____, to adjourn the meeting of the Clinton Township Board of Education into executive session at _____(time).

(___All___ Ayes; _____ Nays; _____ Abstain; _____ Absent)

RECONVENE TO PUBLIC SESSION:

Action 22-AJ-049

Motion made by _____, seconded by _____, to reconvene the meeting of the Clinton Township Board of Education into public session at _____(time).

(___All___ Ayes; _____ Nays; _____ Abstain; _____ Absent)

BOARD PRESIDENT’S COMMENTS/REPORT

SUPERINTENDENT’S REPORT

- Mission Statement
 - *The Clinton Township School District, in partnership with the community, achieves excellence for each child by ensuring a meaningful and challenging educational experience in a supportive environment; developing life-long learners who are responsible and productive citizens.*
- From NJDOE
- Acknowledgment
- Budget 2022 – 2023 – Preliminary Goals
- Covid
- Moving forward

SUPERINTENDENT’S ACTION ITEMS:

Action Item 22-SU-014

BE IT RESOLVED, that the Board of Education accepts the January 2022 enrollment and suspension reports presented by Superintendent of Schools, Dr. Johanna Ruberto.

Building	Enrollment As of 1/31/2022	January 2022 Suspensions
PMG	393	0
RVS	374	0
CTMS	427	2
District Total	1,194	2

Action Item 22-SU-015

BE IT RESOLVED, that the Board of Education accepts the February 2022 enrollment and suspension reports presented by Superintendent of Schools, Dr. Johanna Ruberto.

Building	Enrollment As of 2/28/2022	February 2022 Suspensions
PMG	393	0
RVS	374	0
CTMS	429	6
District Total	1,196	6

Action Item 22-SU-016

BE IT RESOLVED, that the Board of Education hereby affirms the second reading of the Superintendent of Schools, Dr. Johanna Ruberto's, recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for the following reports:

- HIB Report Tracking Number 226077
- HIB Report Tracking Number 226078
- HIB Report Tracking Number 226168
- HIB Report Tracking Number 226345

Action Item 22-SU-017

Motion to accept the Student Safety Data System (SSDS) report for the reporting period 9/1/2021 through 12/31/2021.

Board of Education Roll Call Vote on Action Items 22-SU-014 through 22-SU-017

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion									
Aye									
Nay									
Abstain									
Absent									

FIRST RECOGNITION OF THE PUBLIC:

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE, AS PER BOARD OF EDUCATION BYLAW #0167, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

BOARD ACTION:

- 22-BA-032 APPROVE JANUARY 2022 MEETING MINUTES**
- 22-BA-033 APPROVE FEBRUARY 2022 MEETING MINUTES**
- 22-BA-034 ADOPTION OF THE TENTATIVE 2022/2023 BUDGET**
- 22-BA-035 ACCEPTANCE OF RESIGNATION OF SUPERINTENDENT**
- 22-BA-036 APPROVAL OF ADMINISTRATIVE SUPPORT AGREEMENT**

Action Item 22-BA-032**APPROVE JANUARY 2022 MEETING MINUTES**

Motion to approve the following list of board meeting minutes:

- January 31, 2022 - Regular Meeting
- January 31, 2022 - Executive Session

Action Item 22-BA-033**APPROVE FEBRUARY 2022 MEETING MINUTES**

Motion to approve the following list of board meeting minutes:

- February 17, 2022 - Special Meeting
- February 17, 2022 - Executive Session 1
- February 17, 2022 - Executive Session 2

Action Item 22-BA-034**ADOPTION OF THE TENTATIVE 2022/2023 BUDGET**

WHEREAS, the Superintendent of Schools recommends to the Clinton Township Board of Education, to adopt the district's tentative 2022/2023 budget; and

WHEREAS, upon the adoption of the district's tentative 2022/2023 budget, administration will provide to the New Jersey Department of Education, the district's tentative 2022/2023 budget and supporting documentation as required by the Commissioner of Education to the Executive County Superintendent of Schools for their review and approval; and

WHEREAS, the district's tentative 2022/2023 budget was prepared to be consistent with the New Jersey Quality Single Accountability Continuum (NJQSAC) focusing on quality performance indicators in all five areas of school district effectiveness; Operations Management, Instruction and Program, Fiscal Management, Personnel and Governance; and

WHEREAS, the district's tentative 2022/2023 budget was prepared consistent with the district's Finance Policy 6220 addressing budget preparation, with primary consideration given to educational priorities identified by the Superintendent of Schools; and

WHEREAS, the district's tentative 2022/2023 budget is designed to carry out the educational plan in a thorough and efficient manner, to maintain school district facilities, and to honor continuing obligations of the district; and

WHEREAS, the district's tentative 2022/2023 budget evolved primarily from the needs of the schools as expressed by the three Principals, the Director of Special Projects and the Director of Special Services and as expressed by the Superintendent of Schools, and is compatible with approved district plans; and

WHEREAS, the tentative 2022/2023 budget was constructed consistent with the School Funding Reform Act of 2008, under which a district could apply for some tax levy adjustments to cover extraordinary conditions such as, for health benefit cost increase above two (2) percent; an enrollment adjustment, and banked cap, the results which would increase local taxes above the two (2) percent cap; and

WHEREAS, the Clinton Township Board of Education tentative 2022/2023 budget will not include the use of the health care cost adjustment to offset the various costs associated with the increased cost of healthcare due to not being eligible; and

WHEREAS, the Clinton Township Board of Education tentative 2022/2023 budget will not include the use of the enrollment adjustment to offset the various costs associated with the increased of students to the district due to not being eligible; and

WHEREAS, the proposed base budget includes adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.1, where the district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$546,058 for the purposes of maintaining the academic programs, educational services and programs in compliance with the state and local academic goals, including funds to support staffing needs; the addition of staff and benefits associated with the additional staff; the loss of revenue from the discontinuation of 8th graders from Lebanon Borough; increased special services costs; where said needs will be completed by the end of the budget year and will not be deferred or incrementally completed over a longer period of time; and

WHEREAS, included in budget line 620, Budget Withdrawal from Capital Reserve - Excess Costs & Other Capital Projects, is \$167,000 for addressing the districts needs in a capital project; and

WHEREAS, included in budget line 630, Budget Withdrawal from Maintenance Reserve, is \$172,838 for addressing the districts needs in various maintenance activities; and

WHEREAS, included in budget line 580, Budgeted Fund Balance-Operating, is \$817,416; and

WHEREAS, included in budget line 894, Budgeted Withdrawal from Debt Service Reserve, is \$145,468; and

WHEREAS, the district's tentative 2022/2023 budget being submitted to the Department of Education consists of general fund tax levy that should be raised for General Funds in the amount of \$25,744,808 for the ensuing 2022/2023 school year; and

WHEREAS, the district's tentative 2022/2023 budget being submitted to the Department of Education also consists of a required debt service fund tax levy that shall be raised for Debt Service Funds in the amount of \$1,756,794 for the ensuing 2022/2023 school year; and

WHEREAS, the following diagram provides a breakdown of the 2022/2023 budget by fund:

FUND	BUDGET	LOCAL TAX LEVY
General Fund	\$30,282,034	\$25,744,808
Special Revenue Fund	639,891	0
Debt Service Fund	1,902,262	1,756,794
Total Base Budget	\$32,824,187	\$27,501,602

NOW, THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Clinton Township Board of Education hereby adopts the district's tentative 2022/2023 budget and affixes/determines that the amount of money necessary to be appropriated for the use of the public schools for the 2022/2023 school year shall not exceed \$30,282,034 in General Fund which the General Fund local tax levy shall not exceed \$25,744,808; and

BE IT FURTHER RESOLVED, that the amount of money necessary to be appropriated for the use of the public schools for the 2022/2023 school year shall not exceed \$1,902,262 in the Debt Service Fund which the Debt Service Fund local tax levy shall not exceed \$1,756,794; and

BE IT FURTHER RESOLVED, the board has discussed and adopts the use of \$546,058 in banked cap as stated above; and

BE IT FURTHER RESOLVED, the Clinton Township Board of Education approves the use of \$167,000 in capital reserves, the use of \$172,838 in maintenance reserves, and \$817,416 in budgeted fund balance - operating, and \$145,468 in debt service reserves; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools hereby certifies that the 2022/2023 budget submitted does present a balanced budget with an adequate amount of funds to provide for a thorough and efficient education; and

BE IT FURTHER RESOLVED, that pursuant to N.J.A.C. 6A:23A:5.2(a), the board establishes for travel, public relations and each type of professional service, a maximum level of spending for the ensuing 2022/2023 school year as follows:

SERVICE	NOT TO EXCEED
Legal	\$195,000
Audit	\$45,000
Architect	\$125,000
Election	\$50,000
Other Administrative Services	\$90,000
Extraordinary Services	\$865,000
Professional Development	\$160,000
Travel	\$60,000

BE IT FURTHER RESOLVED, that the Administration needs to notify the Board if there arises a need to exceed said maximums, excluding travel related expenditure, upon which the Board may adopt a dollar increase in the maximum amount through formal Board action; and

BE IT FURTHER RESOLVED, that the district had previously established a maximum amount for travel and related expenditures as follows; and

YEAR	TRAVEL MAXIMUM	TRAVEL EXPENDITURES
FY 2019	\$85,000	\$45,000
FY 2020	\$85,000	\$29,000
FY 2021	\$100,000	\$16,500
FY 2022	\$60,000	\$8,500 (to date)

BE IT FURTHER RESOLVED, that the Superintendent of Schools shall hereby forward to the Commissioner of Education the budget statement, budget statement certification, form A4F (Certification and Report of School Taxes, 2022/2023 school year), supporting documentation, as required by statute and code and make any necessary adjustments to the budget in order to receive approval from the County Offices in order to advertise for public hearing the 2022/2023 budget.

BE IT FURTHER RESOLVED, the Clinton Board of Education authorizes the advertisement of the tentative 2022/2023 budget in the Hunterdon Review in accordance with the form suggested by the State Department of Education and according to law.

Action Item 22-BA-035**ACCEPTANCE OF RESIGNATION OF SUPERINTENDENT**

BE IT RESOLVED that the Clinton Township Board of Education accepts the resignation of Dr. Johanna Ruberto as Interim Superintendent of Schools, effective March 31, 2022.

Action Item 22-BA-036**APPROVAL OF ADMINISTRATIVE SUPPORT AGREEMENT**

BE IT RESOLVED that the Clinton Township Board of Education enters into an agreement with Johanna Ruberto, Ed.D. for administrative support services as it relates to the transitioning of the new Superintendent of Schools within the Clinton Township School District at the rate of \$675.00 per day, for a total amount not to exceed \$6,750.00 (10 Days) from April 1, 2022 through June 30, 2022.

Board of Education Roll Call Vote on Action Items 22-BA-032 through 22-BA-036

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion									
Aye									
Nay									
Abstain									
Absent									

FACILITIES/FINANCE:

Ms. Brennan - Chair; Dr. Blumenfeld, Mr. Rosa

22-FF-059 APPROVAL OF BILL LIST

22-FF-060 ACCEPTANCE OF THE JANUARY 2022 FINANCIAL REPORTS

22-FF-061 ACCEPTANCE OF THE FEBRUARY 2022 FINANCIAL REPORTS

22-FF-062 APPROVAL OF TRANSFERS THROUGH JANUARY 2022

22-FF-063 APPROVAL OF TRANSFERS THROUGH FEBRUARY 2022

22-FF-064 APPROVAL OF 2022-2023 LUNCH PRICES

22-FF-065 APPROVE CONTRACT WITH MACK INDUSTRIES, INC. FOR HVAC GOODS AND SERVICES

22-FF-066 APPROVAL OF PAYROLL SERVICES FOR APRIL 15TH PAYROLL

Action Item 22-FF-059**APPROVAL OF BILL LIST**

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Boards of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dating January 25, 2022 through March 14, 2022 is being presented to the board with the recommendation that they be ratified and paid,

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW, THEREFORE BE IT RESOLVED, that the Clinton Township Board of Education approves the list of bills for payment in the grand sum of \$3,419,206.22; and

BE IT FURTHER RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Clinton Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy #6470 – Payment of Claims.

General Account	\$3,411,281.76
Food Service Account	7,924.46
TOTAL	\$3,419,206.22

Action Item 22-FF-060

ACCEPTANCE OF THE JANUARY 2022 FINANCIAL REPORTS

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Clinton Township Board of Education to certify that no budgetary line-item account has been over-expended and that the sufficient funds are available to meet the district's financial obligation, and

WHEREAS, N.J.A.C.6A:23A-16.10 further requires the Clinton Township Board of Education receive and accept the monthly financial statement, the Board Secretary's, and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending September 30, 2021 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending January 31, 2022; and

BE IT FURTHER RESOLVED, that the Board Secretary and Clinton Township Board of Education certify that no budgetary line-item account has been over-expended and that there are sufficient funds available to meet the district's financial obligation.

Action Item 22-FF-061

ACCEPTANCE OF THE FEBRUARY 2022 FINANCIAL REPORTS

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Clinton Township Board of Education to certify that no budgetary line-item account has been over-expended and that the sufficient funds are available to meet the district's financial obligation, and

WHEREAS, N.J.A.C.6A:23A-16.10 further requires the Clinton Township Board of Education receive and accept the monthly financial statement, the Board Secretary's, and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending September 30, 2021 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending February 28, 2022; and

BE IT FURTHER RESOLVED, that the Board Secretary and Clinton Township Board of Education certify that no budgetary line-item account has been over-expended and that there are sufficient funds available to meet the district's financial obligation.

Action Item 22-FF-062

APPROVAL OF TRANSFERS THROUGH JANUARY 2022

WHEREAS, N.J.A.C.6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line-item accounts for each line-item account shown on the budget prepared in accordance with N.J.S.A.18A:22-8; and

WHEREAS, Board Policy #6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified, and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW, THEREFORE BE IT RESOLVED, that Clinton Township Board of Education ratifies and approves the transfers in the reports “Transfers Before/After” for fiscal year 2021-2022 through January 31, 2022, approved by the Superintendent, so that no budgetary line-item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district administrators.

Action Item 22-FF-063

APPROVAL OF TRANSFERS THROUGH FEBRUARY 2022

WHEREAS, N.J.A.C.6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line-item accounts for each line-item account shown on the budget prepared in accordance with N.J.S.A.18A:22-8; and

WHEREAS, Board Policy #6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified, and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW, THEREFORE BE IT RESOLVED, that Clinton Township Board of Education ratifies and approves the transfers in the reports “Transfers Before/After” for fiscal year 2021-2022 through February 28, 2022, approved by the Superintendent, so that no budgetary line-item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district administrators.

Action Item 22-FF-064

APPROVAL OF 2022-2023 LUNCH PRICES

Motion to approve the 2022-2023 student and adult lunch prices as follows:

Building	Price
Clinton Township Middle School	\$4.00
Round Valley School	\$3.75
Patrick McGaheran School	\$3.75
Adult Price	\$4.75

Action Item 22-FF-065**APPROVE CONTRACT WITH MACK INDUSTRIES, INC. FOR HVAC GOODS AND SERVICES**

WHEREAS, the Clinton Township Board of Education, pursuant to N.J.S.A. 18A:18A-11 & 12 May, by resolution without advertising for bids, award contracts for the purchase of any goods or services that were produced through cooperative purchasing agreements; and

WHEREAS, the Clinton Township Board of Education authorizes participation in the Morris County cooperative program; and

WHEREAS, the Clinton Township Board of Education has the need on a timely basis to purchase HVAC goods and services utilizing this cooperative program; and

WHEREAS, the Clinton Township Board of Education intends to enter into a contract with Mack Industries, Inc., 560 Perry Street, Trenton, NJ 08618 for the 2021/2022 fiscal year through this resolution, which shall be subject to all the conditions applicable to the current cooperative contract;

BE IT RESOLVED, the Clinton Township Board of Education authorizes to purchase HVAC goods and services from Mack Industries, Inc., 560 Perry Street, Trenton, NJ 08618 for the 2021/2022 fiscal year pursuant to all conditions of the individual contracts through the Morris County cooperative utilizing ED-DATA #26 EDCP in an amount not to exceed \$85,000.

Action Item 22-FF-066**APPROVAL OF PAYROLL SERVICES FOR APRIL 15TH PAYROLL**

BE IT RESOLVED, the Clinton Township Board of Education retained the services of Marianne Stokes, 22 Alpaugh Drive, Asbury, New Jersey, 08802 to provide the following payroll services relating to the April 15, 2022 payroll cycle and other related functions for reporting at \$150 an hour not to exceed \$5,250:

- April 15, 2022 Payroll
- Bank Transfers
- Payroll Agency Disbursements
- Flexible Spending Account Tracking
- IROC For Quarter 1-TPAF and PERS
- Retro for Unaffiliated Employees
- Bank Reconciliations for March Payroll Agency, Unemployment and FSA Accounts
- Emergent Benefit Changes

- Pension Enrollments

Board of Education Roll Call Vote on Action Items 22-FF-059 through 22-FF-066

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion									
Aye									
Nay									
Abstain									
Absent									

PERSONNEL:

Mr. Hornick - Chair; Ms. Creighton, Ms. Emery

Action Item 22-P-093

Motion to accept, with regret, resignation of the following employee(s):

Name	Position	Effective Date	PCR#
Askew, Kenneth	Custodian	3/18/2022	0000101
Pierson, Alexandra	Teaching Assistant	2/28/2022	0000271
Stokes, Marianne	Payroll & Benefits Coordinator	3/31/2022	0000005

Action Item 22-P-094

Motion to offer employment for the 2021-2022 school year to the following, at the recommendation of the Superintendent of Schools:

Name	Position	Guide	FTE	Effective Date	Annual Salary (Based on 1.0 FTE)	Tenure Date	PCR#
Weiss, Cynthia*	Payroll & Benefits Coordinator	N/A	1.0	4/15/2022	\$73,000.00 (to be prorated)	N/A	0000005
Ennes-Schaible, Debra*	Leave Replacement Teacher*	N/A	0.5	3/15/2022 - 4/1/2022	\$63,455.00 (to be prorated)	N/A	0000026
Rothrock, Rachel	Teaching Assistant	BA, Step 1	1.0	3/21/2022	\$26,915.00 (to be prorated)	N/A	0000245
Fortunato, Gayle*	Teaching Assistant 1:1	BA, Step 12	1.0	On or about 3/21/2022*	\$31,475.00 (to be prorated)	N/A	0000999
Stiansen, Kari	Leave Replacement Teacher	BA, Step C	1.0	4/25/2022 - 6/30/2022	\$59,835.00 (to be prorated)	N/A	0000210
Cook, Casey	Teaching Assistant 1:1	BA, Step 0	1.0	On or about 3/15/2022	\$ 26,665.00	N/A	0000270

**Final employment status approved pending successful completion of criminal history background check and requested employment information pursuant to PL 2018, c.5 for all new staff.*

Action Item 22-P-095

Motion to approve the following substitutes for the 2021-2022 school year:

Substitute Teacher(s)	Daily Rate	Half-Day Rate	Effective Date
Cook, Casey*	\$140.00	\$70.00	On or about 3/15/2022
Poggi, Robert*	\$140.00	\$70.00	2/22/2022
Fishburn, Rhonda*	\$140.00	\$70.00	2/24/2022
Fortunato, Gayle	\$140.00	\$70.00	On or about 3/21/2022

Substitute Teaching Assistant(s)	Daily Rate	Half-Day Rate	Effective Date
Cook, Casey*	\$140.00	\$70.00	On or about 3/15/2022
Poggi, Robert*	\$140.00	\$70.00	2/24/2022
Fishburn, Rhonda*	\$140.00	\$70.00	2/24/2022
Fortunato, Gayle*	\$140.00	\$70.00	On or about 3/21/2022

**Final employment status approved pending successful completion of criminal history background check and requested employment information pursuant to PL 2018, c.5 for all new staff.*

Action Item 22-P-096

Motion to approve stipendiary contracts to the following staff members:

Name	Stipend Position	Stipend Amount	Effective Date
Cantagallo, Tara	Teaching - Extra Period Marking Period 3	\$ 2,000.00 per marking period (to be prorated)	2/10/2022 - 3/14/2022
Gagliano, Buffy	Teaching - Extra Period Marking Period 3	\$ 2,000.00 per marking period (to be prorated)	2/10/2022 - 3/14/2022
Kinhead, Jean	Teaching - 2 Extra Periods, Marking Period 3	\$ 2,000.00 per class per marking period (to be prorated)	2/2/2022

Action Item 22-P-097

Motion to approve the following leaves of absence:

Employee ID	Paid Dates	Unpaid Dates	Return to Work Date
49856636	1/13/2022 - 4/15/2022	None	4/18/2022
49978901	1/24/2022 - 3/31/2022	None	4/1/2022

Action Item 22-P-098

Motion to amend the following leave of absence:

Employee ID#	Original LOA Dates	Revised LOA Dates	Return to Work Date	PCR#
49804594	7/26/2021 - 11/15/2021	7/26/2021 - 4/25/2022	4/26/2022	0000009
85132421	5/9/2022- 11/25/2022	5/16/2022 - 11/4/2022	11/7/2022	0000224
19450030	1/31/2022 - 2/16/2022	1/31/2022 - 2/17/2022	2/18/2022	0000156
49793060	1/12/2022 - 4/6/2022	1/12/2022 - 5/2/2022	5/3/2022	0000039

Action Item 22-P-099

Motion to approve involuntary transfer(s) for the following staff members:

Employee Name	Position	Transfer From	Transfer To	Effective Date
Engelhardt, Sandra	Teaching Assistant	Teaching Assistant - Autism Program - PMG	Teaching Assistant - 1:1 - PMG	2/14/2022
Flynn, Sean	Teaching Assistant	Teaching Assistant 1:1 - PMG	Teaching Assistant 1:1 - CTMS	2/14/2022

Action Item 22-P-100

Motion to approve the following club advisors/chaperones at Clinton Township Middle School for the 2021-2022 school year:

Sport/Club	Advisor/Coach	Stipend/Rate	Effective Date
Ski Club Chaperone	Melissa Farley	\$157.50 per night	2/24/2022
Ski Club Chaperone	Kathleen Fulse	\$157.50 per night	2/24/2022
Ski Club Co-Advisor	Stephen Schafer	\$1,575.00 (split)	1/6/2022
Ski Club Co-Advisor	Richard Tarriff	\$1,575.00 (split)	1/6/2022
CTMS School Chaperone	Caitlin Sim	\$27.83 per hour not to exceed 3 hour limit	3/16/2022
CTMS School Chaperone	Candelaria Arrieta	\$27.83 per hour not to exceed 3 hour limit	3/16/2022
CTMS School Chaperone	Rhonda Fishburn	\$27.83 per hour not to exceed 3 hour limit	3/16/2022

Softball Head Coach	Kelly Gallo	\$2,615.55	3/16/2022
Softball Assistant Coach	Melissa Farley	\$1,558.20	3/16/2022
Girls Lacrosse Head Coach	Kristina Knapp	\$2,226.00	3/16/2022
Girls Lacrosse Assistant Coach	Alexandra Pierson	\$1,892.10	3/16/2022
Baseball Head Coach	Robert Lovering	\$1,892.10	3/16/2022
Volunteer Softball Coach	James Gallo*	N/A	3/16/2022

**Final approval pending successful completion of criminal history background check.*

Action Item 22-P-101

Motion to approve the following staff to participate in the District's Summer CST evaluation period from July 1, 2022 to August 26, 2022 at the hourly contractual rate listed below:

NAME	POSITION	HOURLY RATE
Kathleen Collins	Psychologist	\$67.42
Laura Greenstein	LDT/C	\$48.10
Melissa Torrey	Social Worker	\$48.77
Kaitlyn Vona	Speech Therapist	\$50.80

Action Item 22-P-102

Motion to approve the following staff to participate in Summer child study team meetings at the rate of \$30.05 per hour, effective July 1, 2022:

Mala Chakraborty	Jean Kinhead	Kelly Petrucelli
Jennie Forman	Kristina Knapp	Lina Rothbard
Judith Johnson	Julia Monge	Julie Tepper
Kim Kilroy		

Action Item 22-P-103

Motion to approve the following staff to serve as mentors during the 2021-2022 school year as per negotiated agreement:

Mentor Teacher	Novice Teacher	Certificate Type	Duration	Compensation (paid by novice teacher)
Materna, Terry	Mascera, Lisa	CEAS	30 weeks	\$550.00

Action Item 22-P-104

BE IT RESOLVED, that the Clinton Township Board of Education approves the job titles and job descriptions for the following new positions, in accordance with board policy 3111, Creating Positions, effective March 15, 2022:

- Assistant School Business Administrator/Assistant Board Secretary
- Extracurricular Activities Advisor
- Head School Nurse
- Supervisor of Special Education

Action Item 22-P-105

BE IT RESOLVED, that the Clinton Township Board of Education acknowledges receiving the following job description, in accordance with board policy 1400, Job Descriptions, which requires the superintendent to prepare, approve and disseminate job descriptions to the board, effective March 15, 2022:

- Coordinator of Communication, Registration, Transportation and Substitute Placement (formerly Coordinator of Communication, Central Registrar and Student Transportation)

Action Item 22-P-106

BE IT RESOLVED, that the Clinton Township Board of Education approves a change in contract for Carmella Shaw as follows, effective March 15, 2022:

Title Change From	Salary Change From	Title Change To	Salary Change To	PCR#
Coordinator of Communication, Central Registrar and Student Transportation	\$69,246.00	Coordinator of Communication, Registration, Transportation and Substitute Placement	\$89,246.00	0000003

Action Item 22-P-107

Motion to approve the following staff to participate in Parent Night presentations effective 3/8/22 at the hourly rate specified below not to exceed 2 hours:

Employee Name	Hourly Rate
Daniello, Dorothy	\$27.83
Evans, Erin	\$27.83
McRae, Kristin	\$27.83

Action Item 22-P-108

Motion to extend assignment date for the following:

Name	Position	Original Assignment Dates	Revised Assignment Dates	PCR#
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Torrey, Melissa	Leave Replacement Social Worker	2/16/2022 - 4/6/2022	2/16/2022 - 5/2/2022	0000039
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Board of Education Roll Call Vote on Action Items 22-P-093 through 22-P-108

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion									
Aye									
Nay									
Abstain									
Absent									

POLICY:

Ms. Kaltenbach - Chair; Ms. Creighton, Ms. Oliver

Action Item 22-PR-019

WHEREAS, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop and adopt policies and regulations regarding school district operations; and

WHEREAS, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, have updated policies and regulations; and

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education approves the first reading of the following policies, regulations, and bylaws at this Board Meeting on March 14, 2022:

- Policy 1648.11 The Road Forward COVID-19 - Health and Safety (M)
- Policy 2415.05 Student Surveys, Analysis, and/or Evaluations
- Policy 2622 Student Assessment (M)
- Regulation 2622 Student Assessment (M)
- Policy 3233 Political Activities
- Policy 5541 Anti-Hazing (M) (New)
- Policy 8465 Bias Crimes and Bias-Related Acts (M)
- Regulation 8465 Bias Crimes and Bias-Related Acts (M)
- Policy 9560 Administration of School Surveys (M)

FURTHERMORE, BE IT RESOLVED, these policies and regulations shall be presented to the Board for adoption after a second reading at the May 2, 2022 Board Meeting.

Action Item 22-PR-020

WHEREAS, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop and adopt policies and regulations regarding school district operations; and

WHEREAS, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, have updated policies and regulations; and

WHEREAS, the Clinton Township Board of Education approved the following first reading of these policies and regulations at the Board Meeting on January 31, 2021:

- Policy 2270 Religion in the Schools
- Policy 4146 Nonrenewal of Nontenured Support Staff Member
- Regulation 4146 Nonrenewal of Nontenured Support Staff Member
- Policy 5751 Sexual Harassment of Students (M)
- Regulation 5751 Sexual Harassment of Students (M)
- Policy 6620 Petty Cash (M)
- Policy 7432 - Eye Protection (M)
- Regulation 7432 - Eye Protection (M)

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education adopts the above policies and regulations from a second reading at this Board Meeting on March 14, 2022.

Board of Education Roll Call Vote on Action Items 22-PR-019 through 22-PR-020

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion									
Aye									
Nay									
Abstain									
Absent									

CURRICULUM:

Dr. Riihimaki - Chair; Mr. Hornick, Ms. Kaltenbach

Action Item 22-CUR-047

Motion to approve the following services for the 2021/2022 school year:

SERVICE	PROVIDER	COST NOT TO EXCEED
Neurodevelopmental Assessment for SID #6908562088	Hunterdon Medical Center	\$955
Neurodevelopmental Assessment for SID #7003126340	Hunterdon Medical Center	\$955

Neurodevelopmental Assessment for SID #8573267839	Hunterdon Medical Center	\$955
Neurodevelopmental Assessment for SID #9342357565	Hunterdon Medical Center	\$955
Psychiatrist Assessment for SID #8953405279	Robert Wood Johnson/Rutgers Medical School University	\$1,500
Beside Instruction to SID # 2593970214 March 7 - April 25, 2022	Silvergate Prep	10 hours a week, \$28.62 per hour; Total not to exceed \$3,434.40

Action Item 22-CUR-048

Motion to approve the following travel expenditures:

Employee	Program Title/Location	Date(s)	Cost	Mileage /Tolls	Lodging/ Meals/ Parking
Caroline Mann	Wilson Just Words	May 19, 2022	\$300.00	N/A	N/A
Susan Simonelli	Wilson Just Words	May 19, 2022	\$300.00	N/A	N/A
Caitlin Sim	Wilson Just Words	May 19, 2022	\$300.00	N/A	N/A
Joy Mitariten	Next Generation Science Standards Conference	April 14, 2022	\$289.00	N/A	N/A
Laura Krupnik	Foundations Level K Virtual Workshop	April 19, 2022	\$289.00	N/A	N/A
Lauren Welch	NJTESOL Spring Conference New Brunswick, NJ	June 1-3, 2022	\$434.00	\$22.40	N/A
Mark Kramer	NJASBO Annual Conference Atlantic City, NJ	June 7-10, 2022	N/A	\$106.70	\$615.50

Action Item 22-CUR-049

Motion to approve the revised district calendars for the 2021-2022 and the 2022-2023 school years.

Action Item 22-CUR-050

Motion to approve the following field trips:

Trip Dates	Description	Class/ Group	Trip Coordinator	Cost	Board Expense?
5/18/2022	TD Bank Ballpark - Somerset Patriots	Participating CTMS Students	Kelly Gallo Lauren Niebuhr	\$233 per bus \$2103.75 total	No
May 2022	Virtual Merrill Creek Environmental Specialist Visit	Grade 2	Lisanne Bartram	\$0	No

Action Item 22-CUR-051

Motion to approve participation in the American Rescue Plan Elementary and Secondary School Emergency Relief – Homeless Children and Youth (ARP-HCY) Consortium hosted by Bergen County Special Services School District for the 2021-2022 school year and accept the Clinton Township Board of Education allocation of \$386.

Action Item 22-CUR-052

Motion to approve the revised Restart and Recovery Plan: The Road Forward for the 2021-2022 school year.

Action Item 22-CUR-053

Motion to approve the 3 Year ELL/ESL Bilingual plan for 2021- 2024.

Action Item 22-CUR-054

Motion to approve fundraisers for the following organizations in the 2021/2022 school year, in accordance with Policy 5830, Student Fund Raising:

- American Cancer Society, Inc.
- Leukemia and Lymphoma Society

Action Item 22-CUR-055

Motion to approve the contract with Frontline Technologies (IEP Direct) unlimited usage for internal employees for a fee of \$18,152.92 for the 2022/2023 school year.

Board of Education Roll Call Vote on Action Items 22-CUR-047 through 22-CUR-055

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion									
Aye									
Nay									
Abstain									
Absent									

OLD BUSINESS:**NEW BUSINESS:****SECOND RECOGNITION OF THE PUBLIC:**

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

EXECUTIVE SESSION:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend, and

WHEREAS, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.

WHEREAS, the nature of the matter(s) to be discussed, reviewed, or heard before the Board, detailed as specifically as possible without undermining the need for confidentiality pursuant to N.J.S.A. 18A:37-13.2 et. seq., shall include HIB investigations.

WHEREAS, the length of the executive session is expected to be approximately 20 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken.

NOW, THEREFORE, BE IT RESOLVED, that the Clinton Township Board of Education will go into Executive Session for the above stated reasons;

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the subject will be made public at such time as the reason for confidentiality no longer exists.

ADJOURN TO EXECUTIVE SESSION:

Motion to approve the above executive session resolution for the board adjourning to closed session to discuss HIB investigations, wherein the length of time for the executive session is expected to be approximately 20 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken.

Action 22-AJ-050

Motion made by _____, seconded by _____, to adjourn the meeting of the Clinton Township Board of Education into executive session at _____(time).

(___ All ___ Ayes; _____ Nays; _____ Abstain; _____ Absent)

RECONVENE TO PUBLIC SESSION:**Action 22-AJ-051**

Motion made by _____, seconded by _____, to reconvene the meeting of the Clinton Township Board of Education into public session at _____(time).
(___All___ Ayes; _____ Nays; _____ Abstain; _____ Absent)

ANTI-BULLYING BILL OF RIGHTS

Action Item 22-SU-018

BE IT RESOLVED, that the Board of Education hereby affirms the first reading of the Superintendent of Schools, Dr. Johanna Ruberto's, recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for the following reports:

- HIB Report Tracking Number 227335
- HIB Report Tracking Number 227555
- HIB Report Tracking Number 227556
- HIB Report Tracking Number 227845
- HIB Report Tracking Number 228123
- HIB Report Tracking Number 228622
- HIB Report Tracking Number 228628
- HIB Report Tracking Number 228739
- HIB Report Tracking Number 228895
- HIB Report Tracking Number 228969

Board of Education Roll Call Vote on Action Item 22-SU-018

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion									
Aye									
Nay									
Abstain									
Absent									

ADJOURNMENT:

Action 22-AJ-052

Motion made by _____, seconded by _____ to adjourn the meeting of the Clinton Township Board of Education at _____(time).

(___All___ Ayes; _____ Nays; _____ Abstain; _____ Absent)

NEXT MEETING DATES:

May 2, 2022 (Budget Hearing)

June 27, 2022

August 22, 2022

September 19, 2022

October 17, 2022

December 12, 2022

January 4, 2023 (Organization Meeting)